



EXPRESSION OF INTEREST

COFFEE VAN FOR AGTECH26

Issued by: Central Highlands Development Corporation (CHDC)
Event Date: Thursday, 23 July 2026
Location: CQ Smart Cropping Centre
EOI Closing Date: Thursday, 6 November 2025

Central Highlands Development Corporation (CHDC) invites Expressions of Interest (EOI) from local mobile coffee vendors to provide barista-made coffee for attendees at AGTECH26.

AGTECH26 will bring together producers, innovators, and industry leaders to explore the latest in agricultural technology and regional innovation. This full-day outdoor event will include speaker sessions, demonstrations, and networking — and we're seeking a reliable coffee vendor to help fuel the day with quality espresso coffee.

EVENT OVERVIEW

Audience: 250 attendees
Service Areas: Outdoor catering space with access to electricity and running water
Operating hours: 7.00 am – 1.00 pm
Service Type: Walk-up coffee van

SERVICE REQUIREMENTS

The selected vendor will be required to:

1. Serve barista-made espresso coffee only (e.g. flat white, cappuccino, latte, long black, macchiato, etc.).
2. Provide all required equipment, consumables, cups, assortment of milk, and staff.
3. Operate in a self-sufficient manner (electricity and water access available if required).
4. Maintain full compliance with food safety, licensing, and insurance requirements.
5. Be set up and operational before attendee arrival (approx. 7:00 AM).

Preference will be given to vendors who:

- Demonstrate adequate number of staff to efficiently serve 250-300pax
- Demonstrate experience servicing large outdoor events.
- Provide consistent, efficient service and professional presentation.

SUBMISSION REQUIREMENTS

Please include the following in your Expression of Interest:

1. Business name and contact details
2. Coffee menu including available beverages
3. Pricing list by cup size (small, medium, large)
4. Power and space requirements
5. Proof of current food safety certification and public liability insurance

SUBMISSION DEADLINE

- EOIs must be submitted by Thursday, 6 November 2025 to:
Kylie Hawkins
Events & Board Coordinator
Central Highlands Development Corporation
khawkins@chdc.com.au or call if you have any questions 07 4982 4386..