



EXPRESSION OF INTEREST

CATERING FOR AGTECH26

Issued by: Central Highlands Development Corporation (CHDC)
Event Date: Thursday, 23 July 2026
Location: CQ Smart Cropping Centre
EOI Closing Date: Thursday, 6 November 2025

Central Highlands Development Corporation (CHDC) is seeking Expressions of Interest (EOI) AGTECH26 will bring together producers, innovators, and industry leaders to explore cutting-edge technologies transforming agriculture across the Central Highlands and beyond. This event celebrates regional innovation and collaboration — and we're looking for a catering partner who can deliver a fresh, high-quality food experience that reflects our region's produce and spirit.

EVENT OVERVIEW

Audience: 250 attendees

Service Areas: Outdoor catering space with access to electricity and running water

Timing:

- Breakfast – morning session
- Refreshment station – available between sessions
- Lunch – Midday
- Refreshment station – available between sessions

CATERING REQUIREMENTS

The successful caterer will be responsible for providing all food, beverages, staffing, and service equipment required to deliver:

1. Breakfast Service – e.g. hot breakfast rolls, fruit, breakfast buffet, muffins.
2. Lunch Service – a quality, easy-to-eat outdoor lunch suitable for standing or seated service (can be plated, boxed, or buffet-style).
3. Tea & Coffee Station – self-serve throughout the day.
4. Water Bottles – regularly replenished.
5. Refreshment Station – with wrapped fruit, muffins, slices, and other light snacks for ongoing access.

All equipment, crockery, cutlery, serving tables, and waste management associated with food service must be provided by the caterer.

SUBMISSION REQUIREMENTS

Please include the following in your EOI:

1. Business name and contact details
2. Proposed menu concept and pricing (indicative per person)
3. Staffing and equipment plan
4. Examples of similar outdoor events catered
5. Current food safety certification and public liability insurance

SUBMISSION DEADLINE

- EOIs must be submitted by Thursday, 6 November 2025 to:
Kylie Hawkins
Events & Board Coordinator
Central Highlands Development Corporation
kylieirenehawkins@gmail.com or call if you have any questions 0422 859 787.