



Central Highlands Development Corporation (Wally McKenzie House) Meeting Room Hire and Business Incubator Facilities





Facilities

Meeting room hire and business incubator facilities at Wally McKenzie House are managed by the Central Highlands Development Corporation.

Meeting Rooms

Two meeting rooms of differing sizes are available for meetings, training, activities and group work, support or interest groups.

Office Space

There are six offices (of various sizes) available for short or long term lease to non profit organisations or start up / emerging businesses.

For more information, to view facilities, discuss equipment requirements or to make a booking:

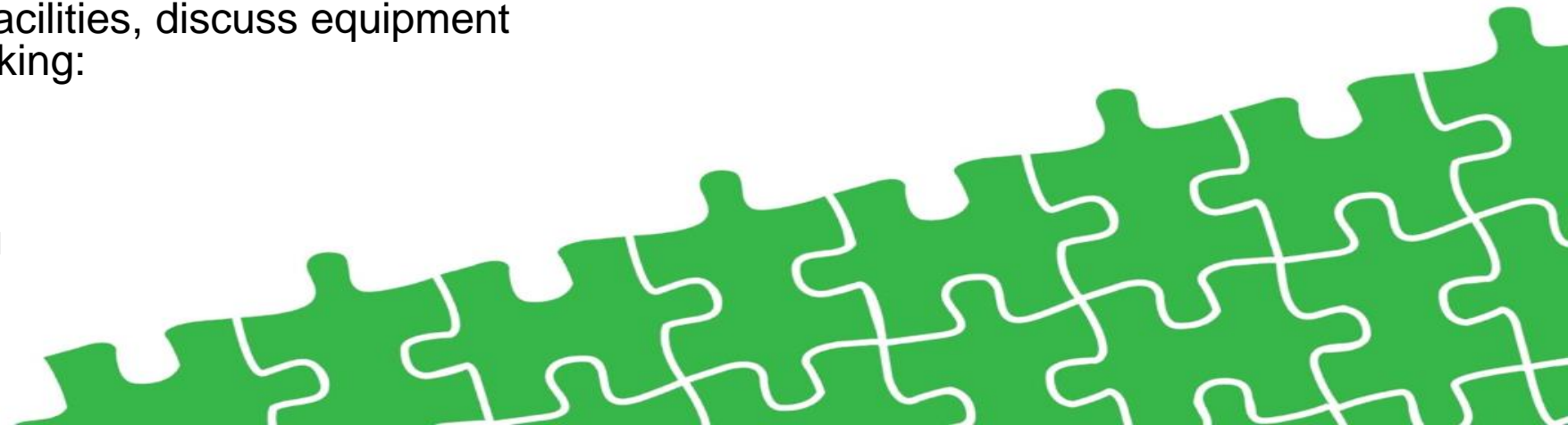
Contact us

Website. www.chdc.com.au

Email. enquiries@chdc.com.au

Tel. (07) 4982 4386

Fax. (07) 4982 4068



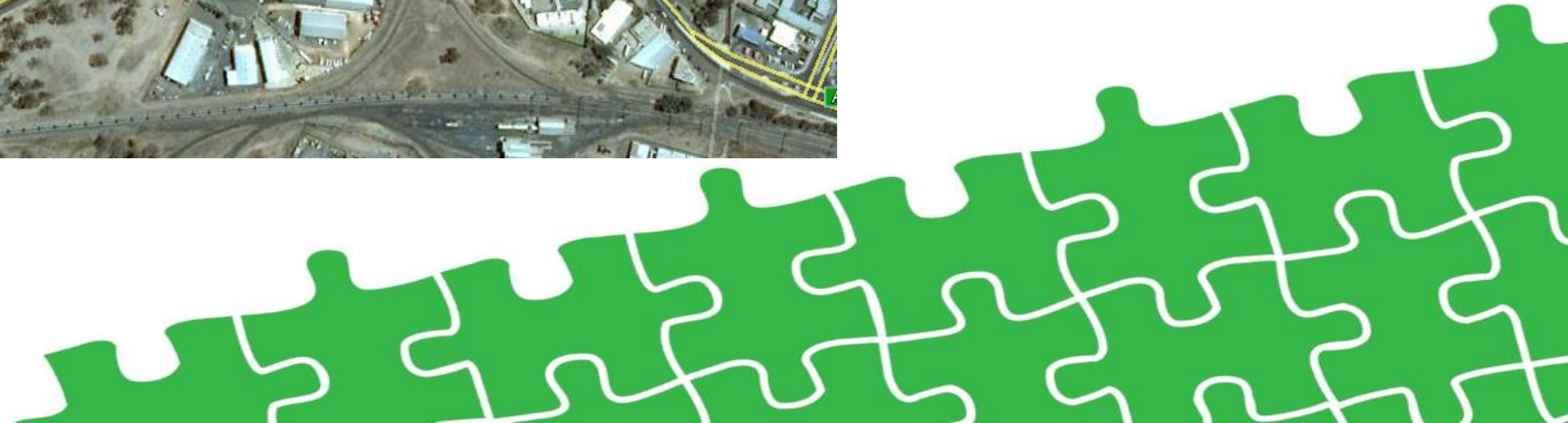


Location

Wally McKenzie House is located at the Showgrounds, Capricorn Highway, Emerald.



Wally McKenzie House is well positioned on the Capricorn Highway with easy access for all vehicles and free parking.





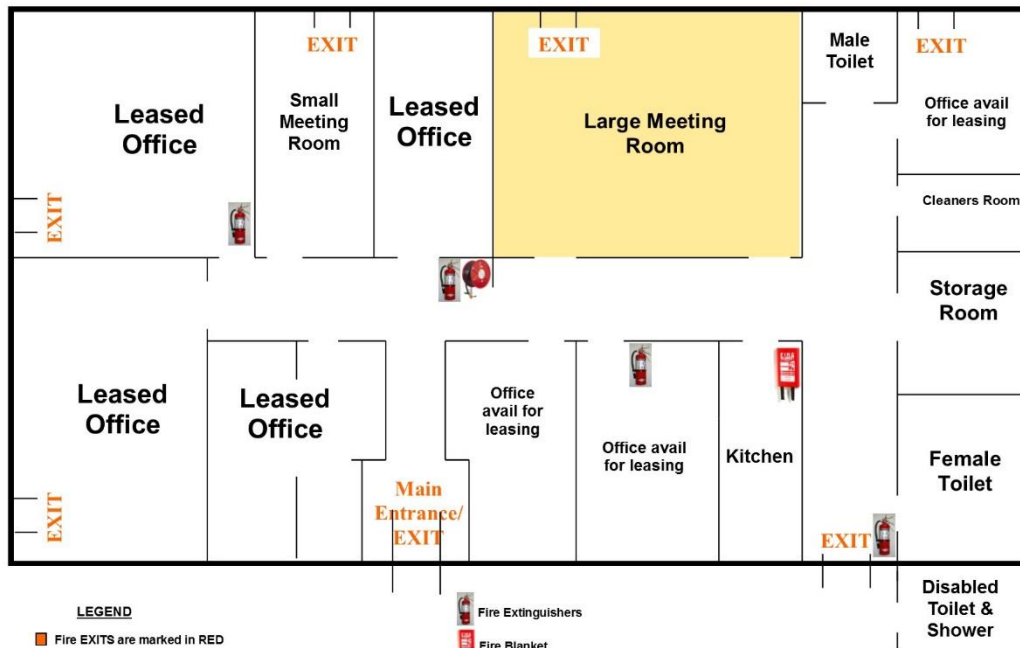
WALLY MCKENZIE HOUSE

Meeting Room 1

Seating capacity: 22 (u-shape / classroom); 40 (theatre style)

Large Meeting Room

- Disabled Access
- Refrigerated Air-Conditioning
- One (1) Urn and One (1) Small Fridge
- Eight (8) Tables and Forty (40) Chairs
- Whiteboard
- Wi Fi Access - Data projector, Screen, Laptop and Lectern
- Tea and Coffee Available on Request



Last updated 18-11-15

	Including GST
Per Hour Rate	\$50.00
Half Day Hire (4 hours)	\$100.00
Full Day Hire	\$150.00



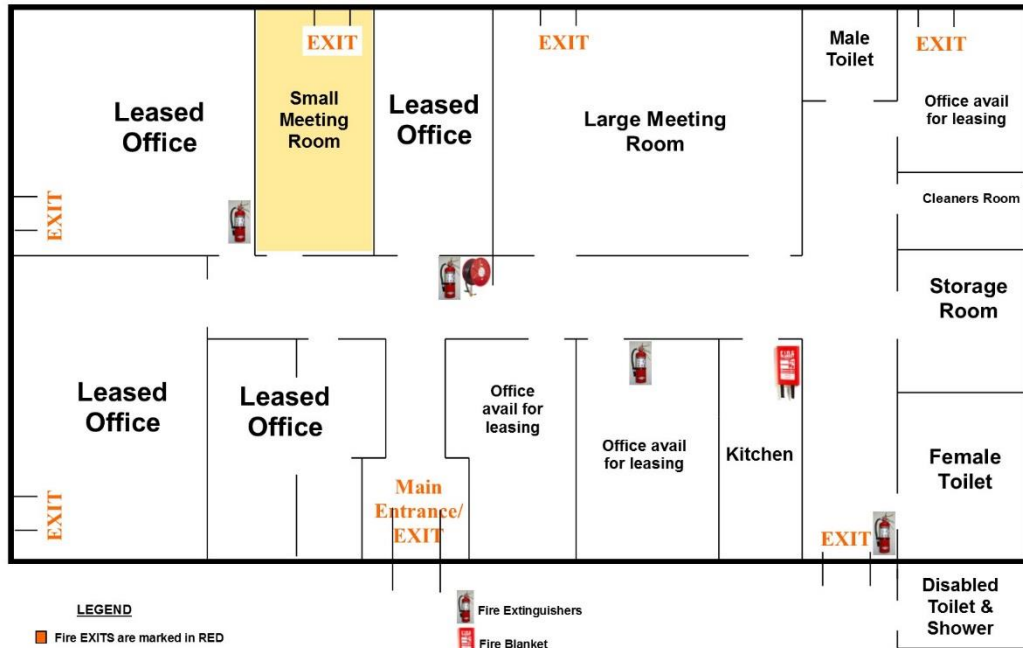
WALLY MCKENZIE HOUSE

Meeting Room 2

Seating capacity: up to 10 (boardroom style)

Small Meeting Room

- Disabled Access
- Refrigerated Air-Conditioning
- One (1) Urn and One (1) Small Fridge
- One (1) Table and Ten (10) Chairs
- Computer Desk
- Wi Fi Access
- Tea and Coffee Available Upon Request



Last updated 18-11-15

	Including GST
Per Hour Rate	\$35.00
Half Day Hire (4 hours)	\$80.00
Full Day Hire	\$125.00

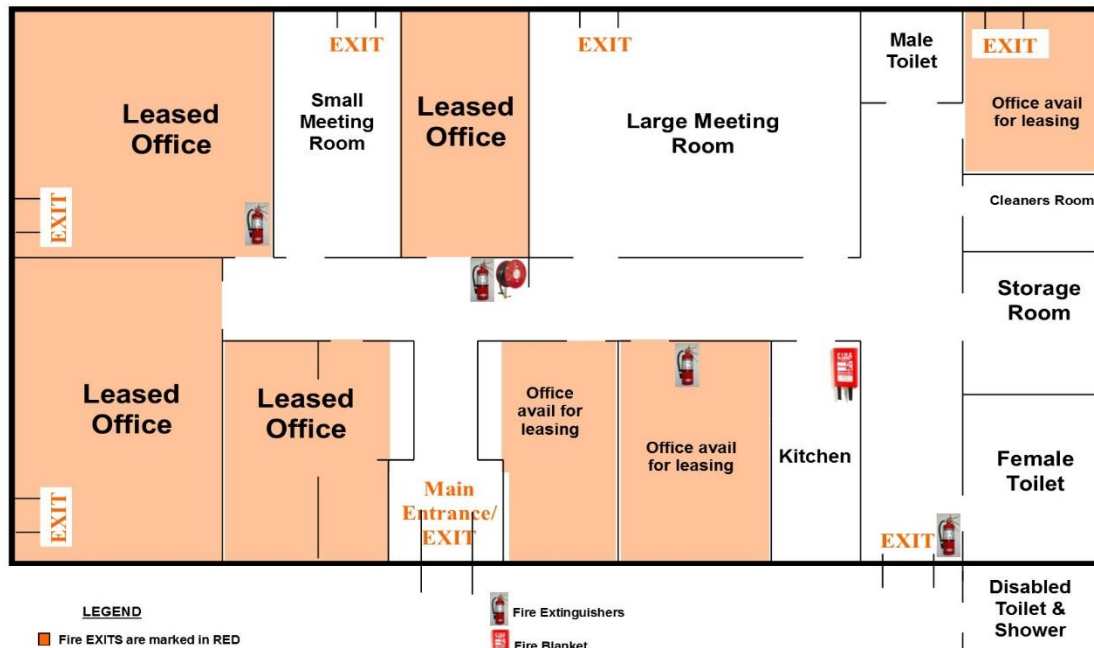


WALLY MCKENZIE HOUSE

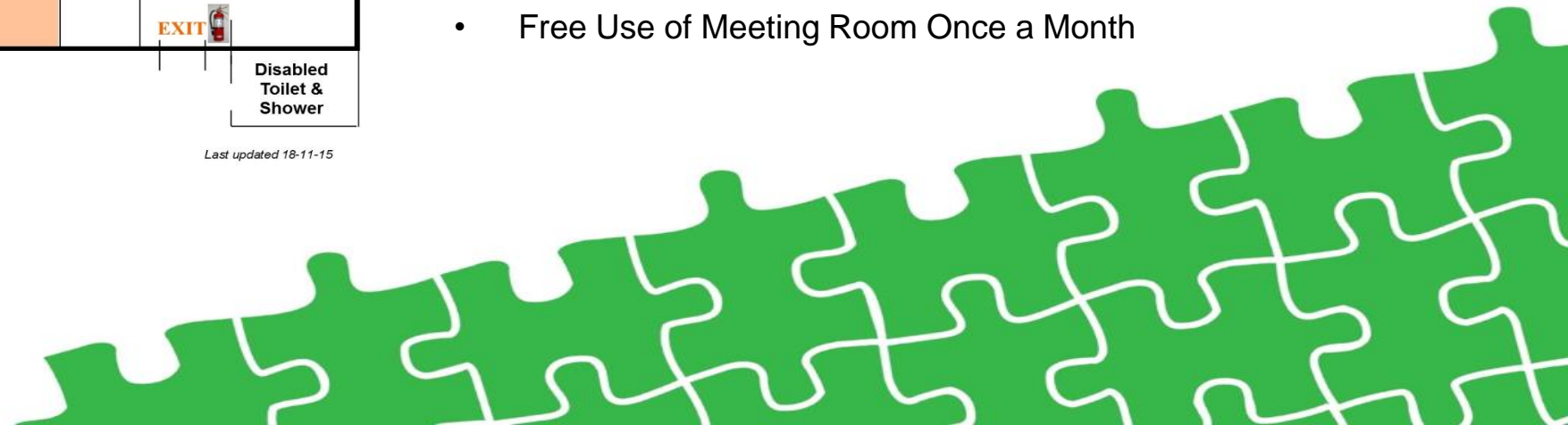
Office Space

There are six offices available for short or long term lease to non profit organisations or start up / emerging businesses.

- Furniture Includes Desk/s and Chair/s, Visitor Chair/s,
- Free Car Parking
- Wi Fi Access
- Electricity
- After Hours Security Monitoring
- Refrigerated Air-Conditioning
- Washroom Facilities
- Weekly Cleaning
- Free Use of Meeting Room Once a Month



Last updated 18-11-15





Additional Facilities

Shared Kitchen

- Fridge / Freezer
- Autoboil Water Unit
- Dishwasher
- Stainless Steel Bench and Sink
- Mugs, Glasses, Crockery and Cutlery Supplied

(Note: there are no other cooking facilities ie oven, stove top; however catering can be arranged by the hirer/leasee with any one of our fantastic local suppliers, refer page 8 for a list of caterers)

Toilets

- Male and female toilets are located within the building, with a separate unisex disability accessible toilet and shower

Courtyard

- Roofed courtyard with table and chairs to enjoy the fresh air during breaks

Smoking

- No smoking is permitted inside the building, however can take place in designated outside areas

Areas of Use and General Conditions

- Given the nature of the facility and the equipment it contains, the hirer/leasee agrees that patronage will be restricted to the areas specified upon their booking. The hirer/leasee agrees to allow CHDC or its employees access to the venue during the period of the hire/lease for the purpose of inspection and conduct of specific duties
- The hirer/leasee agrees to use CHDC property in a manner that will not annoy, disturb, interfere with or damage property belonging to CHDC, tenants, occupiers of the venue or occupiers of the properties in the neighbourhood
- **The consumption or service of alcohol is not permitted without prior approval. The hirer/leasee will be required to provide the appropriate permits before approval will be granted**
- Any damage to the equipment and/or to the facilities which is directly or indirectly caused by a patron of the hirer/leasee will be invoiced to the hirer/leasee for the cost of repairs or replacement
- Hired/leased premises must be left as clean and tidy as found upon entry.
Should excessive cleaning be required, cleaning fees will be charged accordingly.
- All garbage must be removed from hired/leased spaces and placed in the bin outside. Rubbish must be removed from site if unable to fit in outside bin



Catering

Catering can be arranged by the hirer/leasee with any one of our fantastic local suppliers.
Please note, it is the responsibility of the hirer/leasee to return all catering equipment to the supplier including serving platters.

Belle Cafe

Ph: 07 4982 1790

Blah Blah Sandwich Bar

Ph: 07 4982 0681

Brumby's Emerald

Ph: 07 4987 6440

Cheries Catering

Ph: 0413 476 510

Coles

Ph: 07 4982 3622

Collis Catering

Ph: 07 4987 7694

Crave Food & Juice Bar

Ph: 4982 1175

**Emerald Agriculture
College**

Ph: 07 4982 8731

Emerald Kebab House

Ph: 07 4982 2445

**Emerald Maraboon Motor
Inn**

Ph: 07 4982 0777

Emerald Meteor Motel

Ph: 07 4982 1166

Fairbairn Bakery

Ph: 07 4982 1485

Flight Path Kiosk

Ph: 07 4982 1336

Gem Catering

Ph: 07 4982 4800

Golden Fried Chicken

Ph: 07 4982 1419

How-Bar-Zar

Ph: 0408 458 347

Legendz Cafe

Ph: 07 4982 4223

Luv-a-Coffee

Ph: 07 4982 0055

Pink Ladies of Emerald

Ph: 0448 482 681

Rotary – Sunrise Club

Ph: 07 4982 4390

Route 66 Motor Inn

Ph: 07 4987 7755

Subway East

Ph: 07 4982 0149

Subway

Ph: 07 4987 7882

Sushi Sushi Yum Yum

Ph: 07 4982 3345

Theo's Café

Ph: 07 4982 3384

Vybe Cafe

Ph: 07 4987 6338

Wok Me

Ph: 07 4987 7973

Woolworths

Ph: 07 4986 7702

Woolworths East

Ph: 07 4986 7705

Note, this list of caterers has been drawn from the
Central Highlands Business Directory
(as at 25 November 2015).